

# The audit and action planning examples

These audits and action plans are from a range of schools and from departments across the foundation subjects.

They are examples for support, not models to be copied. They are intended to guide teachers by indicating the types of responses to the audit which are helpful in identifying action points. They are presented to inform but not replace a school's current procedures for auditing and action planning.

The examples are quite detailed in order to provide information to someone who does not have knowledge of the department involved. So in practice it may not be necessary to provide the level of detail shown here. Nevertheless, a thoroughly completed audit leading to clear action points can save time later and can help to ensure that any development work subsequently undertaken is focused and relevant and therefore more likely to be productive.