

GREENHILL PRIMARY SCHOOL

Admissions Policy

Ratified: February 2006

Review: February 2009

Mission Statement

We will work towards creating a school that values each individual part, and be willing to work together in creating a happy, purposeful and caring community that promotes belonging and learning

Introduction

The Governing Body of Greenhill School has formally adopted the Co-ordinated Admissions Scheme for Bury LEA Maintained Primary Schools, (see Appendix).

In addition to the guidance within the LEA scheme the school

- will admit pupils up to the published advised intake limit of 35 pupils but wish to reserve the right not to support any admission that exceeds the standard number
- will determine that applications outside the normal admissions cycle will be considered in the same way as those applying for entry at Reception
- will welcome children with special educational needs providing we have the necessary and appropriate resources and the school is suitable to meet their needs and can ensure that the child's educational progress will not be hindered.

Exceptional or Extenuating Circumstances

The Governing Body will determine that admission will not exceed the intake limit for any chronological year group unless there are exceptional or extenuating circumstances. In such cases the Governing Body would convene a First Committee Hearing to consider the admission and to determine the outcome of the admission request.

Approval would only be granted following LEA agreement and approval for the admission.

Waiting List

The school operates a Waiting List for places in over-subscribed classes. This is kept in the School Office and is regularly reviewed. Places are offered on a strict first come, first served basis unless there are exceptional or extenuating circumstances.

Appeals' Procedure

If admission limit is reached parents have right to appeal:-

- the Appeals' process is entirely separate from the allocation of places to school and is managed by the LEA according to agreed procedures
- if the Appeals' process leads to the admission of pupils beyond the published admissions' limit, places which are later given up need not be offered to those on a waiting list until numbers fall below the admission limit figure.

The School Policy is that representation will be made at Appeals' Hearings by the Headteacher, or his nominated representative, and a Governor.